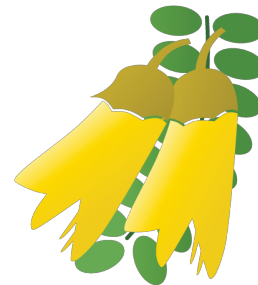


Papakowhai School

Learning Together



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Web: www.papakowhai.school.nz

PAPAKOWHAI SCHOOL NEWSLETTER

Week 2 ● Term 1 ● 5th February 2019

Dear Parents/Caregivers

Welcome back to school for 2019. We are really looking forward to a wonderful year of learning together at Papakowhai School. Our focus for 2019 is "Well-Being".

A SCHOOL POWHIRI for all new families and staff will be held on Tuesday 19th February at 9.30am, in the Hall.

This is to welcome our new students, their parents, families, and whanau. The Powhiri lasts about 20 minutes and will be followed by morning tea. Families are welcome to gather in the Staffroom between 9 and 9.30 am.

Special congratulations to Mrs. Jee van Eeden (Miss Um) who got married in the holidays.

Welcome to Mr Ben Jackson who joins the Kauri team and Miss Adele Murray who is now part of the Rata team.

We are really keen to connect with you early to hear about how we can best meet your child's needs at school.

There are 'meet the teacher' evenings on Tuesday 19th and Thursday 21st February. Due to family commitments Mrs Anne Bunton and Mr Ben Jackson will have interviews on Wednesday 20th February. Please see details later in this newsletter for how to book an appointment.

Thank you for taking the time to read this newsletter; there is lots of important information in it. We do not regularly provide a printed newsletter. It is important that you connect with us through Skool Loop or by email. Please read details of how to sign up to these later in this newsletter.

Kind regards

Mark Smith

PRINCIPAL

2019 STAFF ORGANISATION

TEACHING STAFF

Senior Management

Mark Smith	Principal
Caine Webster	Deputy Principal
Lesley Hodge	Assistant Principal

Rata Syndicate Years 0 – 1

Rata 1 Barbara Foster (from Term 2)
Rata 2 Carol Dacre
Rata 3 Lesley Hodge / Gerie Harvey
Rata 4 Adele Murray

Matai Syndicate Year 2

Matai 1 Jee van Eeden
Matai 2 Sara Rich
Matai 3 Hetty Boonen / Jill Clibborn

Rimu Syndicate Years 3 – 4

Rimu 1 Karen Siwalette
Rimu 2 Lisa Smith
Rimu 3 Jemma Simpkins
Rimu 4 Mitchell Smith
Rimu 5 Anne Bunton

Totara Syndicate Years 5 – 6

Totara 1 Gael Brown
Totara 2 Shauna Cory-Wright
Totara 3 Jo Henderson
Totara 4 Kelly Parker

Kauri Syndicate Years 6 – 8

Kauri 1 Eryn Street
Kauri 2 Andrew Graham
Kauri 3 Debby Crawford- Jones
Kauri 4 Ben Jackson

Learner Support

Sue Jenkins	Special Needs Co-ordinator
Hetty Boonen/Maz Holman	Reading recovery
Jill Clibborn	English Language support

Teaching staff – part time/floating

Rangi Herbert	Māori Language
Richard Johnson	Teacher release
Nicky Dott	Teacher release
Mary Jones	Teacher release
Katrina Trlin	Teacher release
Claire Davis	Teacher release
Alison Tennant	Teacher release
Kylie August	Teacher release
Caroline Lemmon	Teacher release

SUPPORT STAFF

School Office

Alison Flint	Reception
Heather Turner	Executive Officer
Diana Parker	Admin Support

After School Care

Susan Dixon	Supervisor
Ann Apperley	
Diana Parker	
Rachel Parker	
Saraswati Madams	
Megan Turner	
Erica Moses	
Molly Goh	

Support Staff

Judy Munro	Librarian
Alex Geary	Caretaker
Ann Apperley	Teacher Aide
Molly Goh	Teacher Aide
Rachel Parker	Teacher Aide
Jane Binns	Teacher Aide
Maree Sanders	Teacher Aide
Onawe Burgess-Meade	Teacher Aide
Carolyn Manning	Teacher Aide

COMMUNICATING WITH PARENTS/CAREGIVERS

At Papakowhai School we use several different methods to communicate information to our families:

Weekly newsletter – every Wednesday we send out a school newsletter by email and through our Skool Loop app (full details of this are below). The newsletter is also posted to our website (www.papakowhai.school.nz). Please provide an email address to the office to be included in the newsletter group. This group is also used to send out urgent notices and reminders. **Please note that only this week are we sending home a print copy of the newsletter.**

Skool Loop App – this is free to download from the App Store (for Apple devices) or from Google play (for Android). Simply search for 'Skool Loop' and choose our school once installed. We use the app to send out notices and the latest newsletter. The app can also be used to notify the school when your child is absent, return permission slips and view the school events calendar.

Seesaw – we use Seesaw to share your child's work with you. You will receive a handout, personalised to your child, to enable you to access their work. You can download the Seesaw Family App for iOS, Android, or use the web to view your student's learning. When your child adds new work you will receive a notification to see, hear and respond to your child's post. You only have access to your own child's work and all of the content is securely stored. If you have any questions about Seesaw, please email Caine Webster, caine@papakowhai.school.nz

PARENT/TEACHER MEETINGS 19th - 21st FEBRUARY

School will finish at 3pm as normal. Each appointment is 15 minutes. Appointments to see the teachers will be done via a website. It is a simple, accurate system. www.schoolinterviews.co.nz. Children are welcome to attend with their parents.

The log-in code is **nxnv2**. To book:

- enter your email address
- enter your name
- select the number of children you are booking for
- Enter the children's name/s
- Select the class and teacher
- Select the interview times you want



You will be sent an email confirming your booking details. You will control your bookings and can make them to suit you, though like any system the earlier you book the more likely you will get what you want. Changing or cancelling your booking can be done at any time. The booking website will close at noon on each interview day. If you are not able to make a booking online, please phone the school office.

We would really like all our parents to come to this meeting.

Prior to the meeting you will receive a sheet of all your contact details and your child's details which we would like you to check before the interview.

What would we like you to share with us at the meeting?

- We would like to know how your child is settling into school this year
- We would like to know about how your child learns best and what their strengths and weaknesses are
- We would like to know about your child's personality and how we can work best with them at school.

PUPIL SUPERVISION ON PARENT/TEACHER MEETING DAYS

After School care will be operating as usual between 3 and 6pm. You need to be a registered user of After School Care to use this service. Please contact the Office for more information.

HOME AND SCHOOL COMMITTEE



The first Home and School meeting of the year will be held next Monday, 11 February, at 7.15pm in the staffroom. Come along and see how you can help organize our community events. New faces are always welcome.

The first fundraising event of the year will be the school Triathlon on Sunday 3 March. Your child will be bringing home information about the event today. For further details please email the Home and School committee on homeandschool@papakowhai.school.nz

Papakowhai School hoodies and hats are available. We have hats at the office which can be tried on for size and purchased directly from the office for \$22 each. The hoodies need to be ordered and orders for this term close at the end of this month. We have sample sizes at the office for you to try. Order forms are available at the office, or orders can be placed digitally by using the Google form at the bottom of the notice on Skoolloop or on the front page of the website. Hoodies are priced at \$55 each. Please ensure all Papakowhai School hats and hoodies are clearly named as it is impossible to return lost items otherwise.

ATTENDANCE

We use electronic rolls at school. Teachers are required to take the digital register twice a day on their laptops. Children who are not present at 9am or 2pm will be notified to the Office.

It is very important that the Office has the reason that your child is absent from school before 9:15am. You can do this by telephoning the Office and leaving a message on the absence line, sending an email (either directly or via the school website) or notifying the Office in person. You need to clearly give the reason for the absence. If we are not advised of the reason and cannot get hold of a parent or caregiver we are required by the Ministry of Education to mark the child as truant.

Children arriving at school after 9am must report to the office to be signed in. If you need to take your child out of school during the day, please report to the office first to collect a green sign-out slip for your child's teacher

Please note the following term dates:

Term 1 began on Thursday 31st of January and finishes on Friday 12th of April.

Term 2 begins on Monday 29th April and ends on Friday 5th July.

Term 3 begins on Monday 22th July and ends on Friday 27th September.

Term 4 begins on Monday 14th October and ends on Tuesday 17th December.

We strongly encourage you to book your holidays with the term dates in mind to minimise absence from school.

SCHOOL HOURS

School begins at 8:55am. Children have a 5 minute brain food break (fruit/vegetables only) at 10:00am and have morning tea at 11:00am. The lunch break is from 1 – 2pm. School finishes every day at 3pm.

BEFORE AND AFTER SCHOOL CARE

Before School Care (BSC) and After School Care (ASC) are available at school for pupils, Monday to Friday, and are housed in the School Hall. BSC runs from 7.30am to 8.30am and ASC from 3pm until 6pm.

Further information and enrolment forms may be obtained from the School Office. The Supervisor, Susan Dixon, may also be contacted by phoning or texting 027-233-9403.

CHESS CLUB

Is your child interested in learning how to play chess? Our chess club has been going for a few years now and they are coached by Scott Watsney, a NZ chess champion. The cost of this is \$50 per term (this covers Scott's fees). Children from Year 3 up are welcome to enrol. There are limited places with preference given to those who have been in the club last year but there will be a few new places available.

The club meets on a Thursday lunchtime in Totara 2 (Mrs Cory-Wrights room). First lesson is Thursday 7 February. Enrolment forms are available from the office. These need to be returned to the office ASAP. If your child has enrolled they should turn up for the first lesson at 1pm (when the bell goes) - they need to take their lunch with them and eat it at chess.



SWIMMING

We are really pleased to advise you that Todd Morton, from EasySwim swim school will be co-ordinating the swimming programme for children in Years 1-6. **Please check the school calendar on the website for when your child is swimming.** They will need their togs, goggles and towels every day for two weeks. **Please remember to name all gear.**

SCHOLASTIC BOOK CLUB ORDERS

The Book Club catalogues were handed out last week. Orders need to be handed into the office by 3pm next Tuesday, 12 February, or completed online by that date to ensure the books are delivered to school.



STATIONERY

Thank you to all the people who have already organised their stationery. If you have not organised this, we need all stationery at school by the end of this week please. You can go to www.myschool.co.nz to find the list or copies are also available from the office.

There is also a compulsory stationery charge for some classes which needs to be paid as soon as possible please.

If you have ordered a tee-shirt online these will be issued to your child as soon as possible.

DONATIONS AND OTHER FEES

Thank you to all the families who have already paid their donation, Reading Eggs, Mathletics, Hapara, Maths Seeds and/or technology fees. More information on these, and payment options, will be included in next week's newsletter.

SUNSMART

All children need a brimmed hat. Children with fair skin should also apply sunscreen before school or keep some in their bags. Students need to wear clothing that covers their shoulders and midriff. We encourage all children to have a water bottle at school. Jandals are not appropriate for school. We ask that all clothing, including togs and towels, be named please.



CELL PHONES

Cell phones need to be turned off when students are in the school grounds. Any urgent messages must be made through the Office please. Students who feel unwell must come to the office to contact parents, not use their phone.

EATING AT SCHOOL

Children are expected to eat healthy foods at school. No lollies, fizzy drinks or chewing gum are allowed. Children should bring a fruit or vegetable snack to eat at 'brain food' time.

CIVIL DEFENCE

If a civil emergency occurs, students will be kept at school until a parent or designated emergency contact collects them. Children will not be released if the person collecting them is not on their list of emergency contacts. **If your contact details or emergency contacts have changed please notify the Office and please keep these up to date.** In the event of an emergency and your child is on medication, we ask that they have 3 days of medication on hand at school at any time.

SUBWAY LUNCH ORDERS

Subway lunches, for delivery on a Friday, will be available from week 2 of term. All orders must be made on-line from this year (envelope orders will not be collected). Please visit www.subwayexpress.co.nz to create an account and place orders.

HEALTH

Parents should ensure the Office is aware of any particular health issues affecting their child (e.g. asthma, food allergies, bee and wasp sting allergies etc.) If children require medication at school parents should provide a plan for administering the appropriate dosage. All medication should be clearly labelled with the child's name and the specific instructions. No medication will be given unless parents have informed the Office staff of the dose.

DENTAL CLINIC

The School's Dental Therapist is based at Brandon Intermediate. In the case of a dental emergency, parents are advised ring the Dental Service on 0800-825-583 (Option 1), or contact their own Dentist. The dental van will be visiting our school in May to check the children's teeth.

MONIES SENT TO SCHOOL

All money sent to school must be in an envelope, clearly labelled with the name of the person it concerns and payment details. There is a black tin on the wall in the Office for depositing monies and a white tin for return slips.

TECHNOLOGY

Technology is on Fridays and the first session will be on Friday 15 February.



WET WEATHER BAGS

All pupils in Rata, Matai and Rimu Blocks need an activity kit for wet days. This should be in a named plastic bag. Suitable activities are comics, jigsaws, colouring books (please include felt pens or coloured pencils), card games, craft activities etc.

GOODTIME MUSIC ACADEMY - MUSIC BUS LESSONS

Goodtime Music Academy is very pleased to announce that music bus lessons will continue during 2019 at Papakowhai School. Weekly lessons take place during school hours. If you would like to register your child for lessons, please visit their website www.goodtimemusicacademy.co.nz

KARATE CLASSES, PAPAOWHAI SCHOOL HALL

Every Tuesday night: Juniors (from 8 years old) 5.45 – 7pm, adults 7 – 8.30pm. For more details please contact Alan Campbell, 234 8033.

UKULELE CLUB

Want to join Uke Club this term? T.U.I is here every Thursday before school. 'We strum, we sing, we dance, we joke, we have a laugh'. Only \$5 a session! Please contact Shane McAlister for more details on 027 27 37 47 5 theukuleleinstitute@gmail.com



SOME IMPORTANT DATES FOR TERM 1

February

Wednesday 6

Wednesday 12

Tuesday 19

Tuesday 19

Thursday 21

Monday 26

Waitangi Day observed – school closed

Board of Trustees meeting, 7 pm, staffroom

Powhiri, 9.30 am

Parent/Teacher meetings

Parent/Teacher meetings

School Assembly (the classes sharing will be announced in next week's newsletter)

March We will be participating in 'Movement March', see next week's newsletter for more details

Monday 11 – Friday 15

Year 7 & 8 camp at Teapot Valley, Nelson

Thursday 21

School picnic at Aotea Lagoon